Meeting called to order by President Vicki Lipscomb at 4:15 pm on Friday, April 22, 2017.

Vicki shared that at the fall meeting of directors, the board reviewed the current 2013-2023 strategic plan with a SWOT analysis. For all points, strengths, weaknesses, opportunities, and threats were determined. Association Executive, Lisa Mack, reviewed the progress that staff has made to address those including implementing Highrise contact management system; developing a library of holiday activity flyers, a CACFP Awareness postcard, certification program, member showcase stories, and program membership; increasing visibility by participating in other professional conferences/meetings and creating national ally and industry partnership programs; and managing association finances appropriately.

Treasurer Kati Wagner reviewed the FY2015 990 (October 1, 2014-September 30, 2015) noting that the association’s total net assets at COB for the fiscal year are $419,712. Income was 55% from conference, 34% from calendar sales and 11% from membership dues. Expenses were 33% conference, 21% calendar, 32% staff expense, 4% bank fees, and 10% other.


At a member request, clarification was offered by Vicki regarding the recent changes to the bylaws which now allows for-profit sponsors to serve on the board. Valerie Cable remarked that the NCA staff is amazing. Members clapped and cheered often.

Senta Hester motioned to adjourn the meeting at 5:15 pm and Kati seconded.
Welcome From the Board of Directors

PRESIDENT
Vicki Lipscomb, CMP
President, Child Nutrition Program
Charlotte, NC

VICE PRESIDENT
Senta Hester, CMP, CCNP
Founder & Executive Director, Our Daily Bread of Tennessee
Knoxville, TN

TREASURER & CONFERENCE CHAIR
Kati Wagner, CMP, CCNP
President, Wildwood CACFP
Centennial, CO

SECRETARY
Debra Ghia
VP CACFP
Lehigh Valley Children’s Centers
Allentown, PA

IMMEDIATE PAST PRESIDENT
Blake Stanford, CMP
President, SW Human Development Services
Austin, TX

Rhonda Kobylecky, CMP
Director of Food Services
Acelero Learning
Las Vegas, NV

Melissa Moore, CCNP
Program Director of Food Access
Family League of Baltimore
Baltimore, MD

Robin Paul, CMP, CCNP
CEO, Mid Michigan Child Care Centers
Freeland, MI

Annette Rutland, CMP
Strategic Director, Quality Programs, 4C for Children
Cincinnati, OH

Pat Siergiej, CMP, CCNP
Program Coordinator
Capstone Community Action
Barre, VT

National CACFP Sponsors Association
2017 Annual Meeting
Thursday, April 20
8:15-9:15 AM
FY16 INCOME

- Conference 63%
- Calendar 23%
- Membership 10%
- Certification 4%
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Total revenue (must equal Part VIII, column (A), line 12)</td>
<td>598,910</td>
</tr>
<tr>
<td>2</td>
<td>Total expenses (must equal Part IX, column (A), line 25)</td>
<td>531,539</td>
</tr>
<tr>
<td>3</td>
<td>Revenue less expenses. Subtract line 2 from line 1</td>
<td>67,371</td>
</tr>
<tr>
<td>4</td>
<td>Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))</td>
<td>419,172</td>
</tr>
<tr>
<td>5</td>
<td>Net unrealized gains (losses) on investments</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Donated services and use of facilities</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Investment expenses</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Prior period adjustments</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Other changes in net assets or fund balances (explain in Schedule O)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))</td>
<td>486,543</td>
</tr>
</tbody>
</table>
FY2017 Goals

- Hire Staff
- Develop New Meal Pattern Instructional Resource
- Develop New Website
Association Staff

Lisa Mack
Executive Director

Elizabeth Sherman
Office Administrator

Elan Patterson
Conference & Partnerships Coordinator

Jennifer Basey
Programs Associate

Laurie McDonnell
Accounting Coordinator

Alexia Thex
Partnerships Manager

TBD
Marketing Specialist

Candice McElhaney
Policy Associate

Sue Anconetani
Database Assistant
**Refrigerator Reminders**

**New Meal Pattern Reminders**

**CACFP**

www.cacfp.org

---

### Breakfast Meal Patterns - Serve Milk, Grains*, Vegetables or Fruit

<table>
<thead>
<tr>
<th>Age 1-2</th>
<th>Age 3-5</th>
<th>Age 6-12 &amp; 13-19</th>
<th>Adult</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milk</td>
<td>Present</td>
<td>Updated</td>
<td>Present</td>
</tr>
<tr>
<td>Vegetables, fruit, or both</td>
<td>Present</td>
<td>Updated</td>
<td>Present</td>
</tr>
<tr>
<td>Grains</td>
<td>Present</td>
<td>Updated</td>
<td>Present</td>
</tr>
</tbody>
</table>

* Meat and meat alternates may be served in place of the entire grains component at breakfast a maximum three times per week.

### Lunch & Supper Meal Patterns - Serve all 5 components

### Snack Meal Patterns - Select 2 of the 5 components for snack

---

**INFANTS**
- Vegetable or fruit, or both, served at snack for infants 6 through 11 months old
- Juice or cheese food or cheese spread no longer allowed.
- Allows ready-to-eat cereals at snack.

**CHILDREN**
- The combined fruit and vegetable component is now a separate vegetable component and a separate fruit component.
- Juice is limited to once per day.
- At least one serving of grains per day must be whole grain-rich.
- Grain-based desserts no longer count towards the grain component.
- Ounce equivalents (oz eq) are used to determine the amount of creditable grains (starting October 1, 2019).
- Meat and meat alternates may be served in place of the entire grains component at breakfast a maximum of three times per week.
- Tofu counts as a meat alternate.
- Yogurt must contain no more than 23 grams of sugar per 6 ounces.
- Breakfast cereals must contain no more than 6 grams of sugar per dry ounce.
- Unflavored whole milk must be served to 1 year olds; unflavored low-fat or fat-free milk must be served to children 2 through 5 years old, and unflavored low-fat, unflavored fat-free, or flavored fat-free milk must be served to children 6 years old and older and adults.
- Non-dairy milk substitutes that are nutritionally equivalent to milk may be served in place of milk to children or adults with medical or special dietary needs.
- Frying is not allowed as a way of preparing foods on-site.

---

**www.HealthEatingStartsEarly.org**

Visit for more online nutrition education resources!

---

**NATIONAL CHILD NUTRITION FOUNDATION**
Afterschool Meals

Afterschool Adventures Need Imagination & Nourishment

Serve Meals & Snacks

Get Reimbursement

Learn More

www.cacfp.org

Serving Afterschool Meals
Celebrate CACFP

4,000,000 children have access to healthy meals and snacks through the Child and Adult Care Food Program (CACFP).
Partnerships

Cornell University
Facilitate survey and access to research for development of Smarter Mealtimes Scorecard for Child Care.

Alliance for a Healthier Generation
Promote sponsor members for Amazon Pilot Program for CACFP online shopping and access to foods through Prime Pantry.

USDA Team Up
Share feedback on Sponsor Training needs; request conference programming for Team Up first steps.

Too Small To Fail & Scholastic
Distribute 3,000 “At The Farmer’s Market” books through sponsors to all child care providers in Mississippi, Oklahoma, Minneapolis, and Miami.
Conferences

CACFP Roundtable
President Vicki Lipscomb attended California Sponsors annual meeting.

National Summer Meals Summit
Vice President Senta Hester attended SOS annual meeting.

FRAC & CACFP Forum
President Vicki Lipscomb attended CACFP Leadership Conference. Board members Kati Wagner, Melissa Moore, Robin Paul, and Senta Hester also attended as NCA representatives.

Produce for Better Health Foundation
VP Senta Hester attended to accept award together with Partnerships Manager, Alexia Thex.

National Afterschool Association
Treasurer Kati Wagner presented the ABCs of CACFP on behalf of NCA. Blake Stanford and two staff also attended as exhibitors.

Partnership for a Healthier America
Melissa Moore to attend on behalf of NCA. Traded conference program ads.

School Nutrition Association
Treasurer Kati Wagner to present on CACFP Afterschool. VP Senta Hester and two staff to attend and exhibit.

MyPlate Partner Meeting
Melissa Moore to attend on behalf of NCA.

National Association of Family Child Care
Traded program advertisement and conference registration.
• Monthly eNews
• Nutrition Calendar Program
• CACFP Week
• Annual Conference
• Member Showcase
• Weekly Press Release
• Activity Flyers
## Membership Categories

<table>
<thead>
<tr>
<th>Community Membership</th>
<th>Program Membership</th>
<th>Professional Membership</th>
<th>Non-Profit Agency Membership</th>
<th>CACFP Sponsor Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
</tr>
</tbody>
</table>

### Membership Benefits

- **CACFP Webinars**: Policy Updates, Child Nutrition Information
- **Library of Holiday & Seasonal Nutrition and Activity Resources**
- **CACFP Tool Kit**: CACFP Tool Kit
- **Virtual Conference**: CACFP Virtual Conference
- **CACFP Nutrition Calendar**: CACFP Nutrition Calendar Training Programs
- **Personal Nutrition Calendar**
- **Personal Provider Connection**: Monthly Newsletter Templates
- **Deaths, CACFP Best Practices, Communications, Record-Keeping Training Modules**
- **Conference Call Meeting Invitations**
- **Training Materials & Webinar Access**
- **Nutrition, CACFP Best Practices, Communications, Record-Keeping Training Modules**
- **Staff Discount on Annual Conference**
- **Annual Conference Scholarship Eligibility**
- **Find a Sponsor**
- **Sponsorship Opportunities**
- **Sponsorship Subscription**
- **Board of Directors Leadership Opportunities**
## Membership Categories

<table>
<thead>
<tr>
<th>Community Membership</th>
<th>Program Membership</th>
<th>Professional Membership</th>
<th>Non-Profit Agency Membership</th>
<th>CACFP Sponsor Membership*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
<td>Membership Benefits</td>
</tr>
</tbody>
</table>

**CACFP Sponsor Members are the only voting members.**
Board of Director Candidates

Denise Andrews, CMP, CCNP
23 Years CACFP
Executive Director
For The Children
Vici, Oklahoma
90 Family Child Care Homes with 1,070 Children

Angie Dyson, CMP, CCNP
17 Years CACFP
Senior Director
Cornerstone Family Ministries
Tampa, Florida
160 Unaffiliated Centers with 20,000 Children

Rhonda Kobylecky, CMP
14 Years CACFP
Director of Food Services
Aceleo Learning
Las Vegas, Nevada
42 Head Start Centers with 5,000 Children

Ekta Patel, CMP, CNP
5 Years CACFP
Health and Nutrition Manager
Family Services Head Start
High Point, North Carolina
1 Head Start Center with 619 Children

Robin Paul, CMP, CCNP
39 Years CACFP
CEO
Mid Michigan Child Care Centers
Freeland, Michigan
1,538 Family Child Care Homes with 18,866 Children
102 Unaffiliated Centers with 6,275 Children
9 Affiliated Centers with 650 Children
4 At Risk Afterschool Sites with 400 Children
1 Emergency Shelter Site with 40 Children
3 Head Start Classrooms with 46 Children

Patrice Siergiez, CMP, CCNP
26 Years CACFP
Program Coordinator
Capstone Community Action
Barre, Vermont
150 Family Child Care Homes with 1,481 Children
NCA Member Selfie
Questions & Answers